



**Board Meeting Minutes
Wednesday, August 19, 2020
5:30 p.m.**

St. Louis County Children's Service Fund - Boardroom
6763 Page Ave., Ste. 201
St. Louis, MO 63133

I. Call to Order

Board Chair Randall Sterkel called the meeting to order at 5:34 pm

Board Members on Webinar

Randall Sterkel, Joseph Zelle, William A. Douthit and Susan Block

CSF Staff

Emily Koenig, Melissa Jamieson, Paulette Foerster, Patrick Fox, Karyn Spory, Tom Mennerick, Jenny Lynch, Tammie Crumble, C. Ming Saelee, Courtnie Scott-Cammarata, Emily Allison, and Rachelle Siverly

II. Roll Call

Rachelle Siverly, Assistant to Executive Director

III. Public Comments

There were no public comments

IV. Board Meeting Minutes Approval

A. Thursday, July 9, 2020- Performance and Program Committees Meeting Minutes Approval

A motion to approve was made by Block and seconded by Douthit. All voted in favor

B. Wednesday, July 15, 2020- Board Meeting Minutes Approval

A motion to approve was made by Block and seconded by Qin. All voted in favor.

V. Old Business

There was no old business to discuss

VI. New Business

A. New Unit Request | COVID Exception Policy and Process

Douthit lead the discussion on requesting a new unit for COVID Exception Policy and Process. The COVID-19 pandemic has led to partner agencies taking responsible steps to facilitate social distancing strategies, as recommended by public health experts. CSF wants to facilitate these efforts as well as support positive and innovative ways to provide service continuity. In some cases, programs have communicated with CSF that changes in community need and the service landscape points to modify aspects of programming in more substantial ways than just remote delivery.

CSF staff recommends that for the remainder of the 2020-2022 Core funding cycle, agencies would utilize a modified New Unit Request form to allow greater flexibility in modifying programming to be more responsive to youth, as well as comply with public health orders.

Qin made a motion to approve the New Unit Request form and Zelle seconded. All voted in favor.



B. New Unit Request | The Spot

Douthit presented a New Unit Request for The Spot. The Spot is requesting to modify their programming due to COVID19 and their inability to operate their Drop-in Center. They are recipients of the PRO amendment and as it concludes on August 15, they would like to offer an alternative modality. They are proposing to offer new units to provide psychoeducational and therapeutic groups via telehealth or in person when the COVID19 risks has lessened.

CSF staff has no concerns with the request and recommends approval. Douthit made a motion to approve to approve and Block seconded. All voted in favor.

C. Funding Response to Virtual Education

Zelle stated the budgeted sales tax revenue projected for 2020 has been adjusted to \$4.6 million less than what was originally budgeted for the calendar year.

CSF will continue to assess the budget in a couple more months as well as needs in the community. CSF will look at private and CARES funds. Douthit asked that CSF use data driven decision making. Zelle stated that because of PRO funding agencies spent more than they would of during COVID-19.

Douthit asked if CSF was tracking "lessons learned" from funded agencies. Fox responded that CSF could ask providers how PRO impacted them and what gaps did they see.

VII. Acting Executive Director's Report

Koenig made several announcements related to staff. Koenig introduced CSF's new practicum student Courtnie Scott-Cammarata who has been with CSF for 3 weeks. In addition, Program Officer C. Ming Saelee passed her Social Work Licensure exam.

PRO Funding ended on August 14th. Fox hosted a webinar today (August 19) regarding expansion of telehealth.

Koenig discussed progress on the CARES Humanitarian Response Fund. Staff have been very busy working through the implementation of these programs. Koenig thanked the board for all their support.

The entire CSF team participated in a Change Management Session Tuesday, August 18 to work on building CSF's skill set and tools. CSF will have more sessions in the upcoming weeks to work on leadership development and coaching.

CSF has chosen the vendor for the new operational, grants management system that CSF will use to work with our funded agencies.

Koenig congratulated Spory, CSF's Communication and Community Outreach Coordinator for her work on propping up CSF's CARES work in flyers and videos. The response to them has been very positive.

Douthit asked if CSF has benchmarks to determine if there is an increased need among young people for mental health help regarding suicides. Koenig informed the board that BHR states incidents are down. BHR presents this information to us quarterly with the next update being in October. CSF will review the data and keep an eye on the trend.

Sterkel asked how the schools are going to address the mental health needs of students. Koenig informed the board that CSF has gotten a lot of feedback from school districts from the School Advisory Committee Meeting and will build that into the revised handbook for schools. Many school districts are focusing on the emotional and social needs of students now before pressing on academics. Sterkel asked Foerster if the board could get a copy of



the handbook after it is revised and Foerster responded in the affirmative. Eckrich will be working on the revision of the handbook for schools.

Block asked if the School Advisory Committee invited resource officers or police to their meetings. Block and Douthit suggested that police and school resource officers be put on the next School Advisory Committee agenda.

Koenig informed the board that many kids have not returned to their childcare, so they may not be linked to resources. Douthit asked for an update either in September or October on this.

VIII. Announcements

There were no new announcements

VIII. Next Board Meeting

Wednesday, September 16, 2020
5:30 p.m.
St. Louis County Children's Service Fund - Boardroom
6763 Page Ave., Ste. 201, St. Louis MO, 63133

IX. Adjournment

Block made a motion to adjourn and was seconded by Sterkel. All voted in favor and the meeting was adjourned at 6:56 pm.